

## THE WALLENPAUPACK LAKE ESTATES, POA POLICY FOR REVIEW OF COVENANT AND RULE ENFORCEMENT CAMERA RECORDING:

1. Introduction. The Board of Directors of WLEPOA maintains cameras on the Association property for use in investigation of violations of the WLEPOA Covenants and Rules Regulations.
2. Purpose. The purpose of this policy is to ensure that an appropriate balance is struck between the right of privacy for Association members and the need to use the cameras to help with investigations of violations of the WLEPOA Covenants and Rules and Regulations.
3. Use of Cameras. Video captured by the cameras including body cameras will only be observed in the following conditions:
  - a. The purpose must be for the investigation of a completed and signed Covenant and Rules & Regulations violation report.
  - b. For the use of WLEPOA staff to investigate any incidences that happen on WLEPOA property.
  - c. Video captured will only be seen by the Chief of Public Safety and any officer who is investigating the case.
  - d. The General Manager and Board of Directors can request to see the video if they feel it is necessary to assist in the case.
  - e. There must be a written request to review footage triggered by 3a above, from one or more specific cameras. The request must be signed.
  - f. Video will only be seen in the Chief of Public Safety's Office, video can only be viewed and cannot be recorded, video will not be released from the office.
4. Exceptions. If the regular policy cannot be followed for emergency reasons, including requests by Law Enforcement, or a subpoena, the Board will be promptly notified of the exception and the reason.
5. Deviations. The Board of Directors may deviate from the procedures if in its sole discretion such a deviation is reasonable under the circumstances.